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| **Capstone Project Rating Sheet**  **PRE-ORAL DEFENSE**  Rating Sheet | | Polytechnic University of the Philippines  San Juan City Branch | |
| Date: | Time: | Section: | |
| Faculty-in-charge: **Mr. John Dustin D. Santos** | | Adviser: | |
| System Name: | | | |
| **Group Members**   |  |  |  |  | | --- | --- | --- | --- | | Name | Grade | Name | Grade | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | | | | |
| **Grading System:**   1. **Individual Grade**: Expressed in point grade (e.g. 1.00, 1.25, 1.50..) based on presentation and Q&A 2. **Group Grade:** Accumulated Points based on the Evaluation Criteria   **5** – Excellent **4** – Very Satisfactory **3** – Satisfactory **2** – Fair **1 –** Poor | | | |
| **Presentation Quality – 15pts** | | | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | 5 | 4 | 3 | 2 | 1 | | * Information presented is logically arranged and visual aids are readable and organized. |  |  |  |  |  | | * Members can easily grasp question content and answers to questions are clear, precise, consistent, and complete. |  |  |  |  |  | | * The group shows unity and coordination in answering questions. |  |  |  |  |  | | | | |
| **System Quality – 70pts** | | | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Functionality** | 5 | 4 | 3 | 2 | 1 | | * The system has all the modules and features that addresses the business need as required |  |  |  |  |  | | * The system features work according to normal flow of business |  |  |  |  |  | | * The system features work according to alternative course of actions |  |  |  |  |  | | * The system features provide correct results |  |  |  |  |  | | * The system is able to catch and notify errors on the user’s interaction with the system |  |  |  |  |  | | * The system provides an end-to-end user experience in respect to business needs |  |  |  |  |  | | * The system shows different access levels for each users of the system |  |  |  |  |  | | * The system can display required reports in the system |  |  |  |  |  | | | | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Usability** | 5 | 4 | 3 | 2 | 1 | | * The user interface design is intuitive and user-friendly |  |  |  |  |  | | * The user interface design demonstrates easy understanding of the system features |  |  |  |  |  | | * The system is easy to operate and control |  |  |  |  |  | | * The system facilitates the users’ data entry and retrieval |  |  |  |  |  | | * The system provides the information needed to boost user productivity |  |  |  |  |  | | * The implementation plan of the system is practical and realistic |  |  |  |  |  | | | | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Documentation (Implementation Plan) – 15pts** | 5 | 4 | 3 | 2 | 1 | | * The documentation is complete, correct, clear and concise |  |  |  |  |  | | * The documentation meets the needs of the technical audience and presented in a suitable technical format. |  |  |  |  |  | | * The documentation reflects all information related to the development and implementation of the system and presents concrete evidence of accomplishments (developed system) |  |  |  |  |  | | | | |
|  | | | |
| **PANELIST:**    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature over Printed NameDate | | | **TOTAL GRADE:** |

Polytechnic University of the Philippines

College of Computer and Information Sciences

Sta. Mesa, Manila

**Capstone Project Pre-oral (Tool) Defense**

**Objective**

* Evaluate the quality of software/system developed as solutions in an organization/company using the criteria on the rating sheet: Note**: The evaluation of the system/software will focus on** **maintenance and transactions only**
* Evaluate the knowledge and understanding of the students on the system of the study
* Evaluate the technical writing skills of the students

**Panel Guidelines**

1. Strictly follow the specified schedule. Questions shall be entertained after the presentation. (Clarifications may be asked during presentation.)

Setup …………………………………………. 5 mins

Presentation ………………………………. 15 mins

Q&A …………………………………………… 35 mins

Deliberation & Wrap-up...…………… 5 mins

**TOTAL ………………………………………… 60 mins**

1. Follow carefully the evaluation instrument.

**Note: Please check the appropriate evaluation: 5** – Excellent; **4** – Very Satisfactory;

**3 –** Satisfactory; **2** – Fair; **1 –** Poor

**For Functionality:**

**Excellent –** The system is working properly with enhancements.

**Very Satisfactory –** The system is working properly.

**Satisfactory –** The system is working but with minimal errors.

**Fair –** The system is not working

**Poor –** The system does not adhere to this criterion

1. Excess setup/presentation time shall be deducted from the presentation time. Unconsumed presentation time shall be added to the Q&A.
2. Summary of Findings/Results/Recommendations in the deliberation shall be discussed with the students.
3. NUMERIC GRADE IS REQUIRED for each group.

**Group Grade:** AccumulatedPoints based on the Evaluation Criteria

1. **The panelist will also give grade to each member of the group based on presentation and Q&A.**

**Individual Grade**: Point Grade (e.g. 1.00, 1.25, 1.50…)

1. The grades given by the panelists shall be final and irrevocable.
2. Panel members shall submit fully accomplished and signed rating sheet to the Faculty in-Charge right after the defense session.